

North Shore Congregational Church

7330 North Santa Monica Blvd
Fox Point WI 53217

Wedding Ceremony Policies

Ministerial Staff

North Shore Ministerial Staff are available to officiate at your wedding. Upon a family's request to a current Minister of the church and under the leadership and co-ordination of the staff Ministers, a visiting clergy may assist/co-officiate in a wedding for that family.

Counseling

At least two counseling sessions are required before the wedding. Please call to make an appointment two months prior to the wedding.

Music

The Director of Music for North Shore church, Rick Kieffer, is available to coordinate the music for your wedding. If you require his services please contact the church 414-352-6123 or publications@northshorecongl.org to arrange for a music conference. Realizing the importance of music at the wedding ceremony, a variety of appropriate musical selections for the organ, voice, or other instruments will gladly be demonstrated. You may also bring appropriate suggestions to the conference. It is suggested that all texts sung or read at or during weddings at North Shore Church be of a spiritual nature. Mr. Kieffer can arrange for vocalists and instrumentalists, if you like. Please make Musical arrangements well ahead of time.

Wedding Coordinator

It is the policy of North Shore Congregational church that our wedding coordinator must coordinate all weddings of non-members held in either the Chapel or Sanctuary. The service is optional for members. The wedding coordinator will consult with the couple prior to the wedding and will be present at both the rehearsal and wedding to coordinate the service. The fee for the wedding coordinator is \$200.00.

Wedding Programs/Bulletins

We offer the service of preparing your wedding program. If you wish to use our services, it is important that you contact us one month prior to your wedding date to arrange for the publications secretary to go over the information needed to prepare the program. The fee for this service is \$30.00.

Custodial Services

A custodian will open the doors of the church an hour and a half prior to the ceremony, or at a time you request in advance. The custodial service is mandatory at a cost of \$125.00 covering the average time of four hours for a wedding from start to finish clean-up. If custodial services are required for over four hours, an additional fee of \$25 per hour will be charged.

Flowers, Candles, Photography

We suggest that your florist deliver any flowers during the hour and a half prior to the ceremony when the custodian has opened the church for you. It is your responsibility to make arrangements for the removal of the floral arrangements, rented aisle runner, etc. the day of the ceremony.

Candles in the two brass candlesticks on the communion table will be provided free of charge. (See the fee schedule for optional additional candles.)

No flash photography is permitted during the ceremony, and photographers may not block the aisles at any time. The wedding party may have pictures taken after the ceremony. Video recording is allowed from the balcony only.

Other Concerns

- The main level is accessible.
- Please bring your Marriage License to the wedding rehearsal.
- Throwing of confetti or rice on the church property is not allowed.
- The church is not responsible for loss or theft of personal items.
- No alcoholic beverages are allowed on church property!

We suggest you communicate with the Church Office Manager approximately 3 weeks prior to your wedding date to discuss and confirm your wedding plans. This will enable us to prepare for the proper time need for custodial services and any other last minute details.

We look forward to assisting you in this happy blessed time of your life.

Please contact Kerrin White, 414-352-6123, fax 414-352-8320,
KerrinWhite@northshorecongl.org.